

THE TOWN BOARD held the Organizational Meeting on January 3, 2022 at 5:00 p.m. The location was the Town Hall, State of New York, County of Hamilton. Supervisor Wells brought the meeting to order. All said the Pledge of Allegiance. Supervisor Wells called for the Roll with the following Board Members answering:

Roll Call: Councilman Mahoney Here
 Councilwoman Eldridge Here
 Councilman Curry Here
 Councilman Rathbun Here

Department Head Bill Lapraire was present for the meeting.

Supervisor Wells welcomed Councilwoman Kristina Eldridge and Councilman D. Sean Curry to the Board.

Organizational Meeting List

Supervisor Wells went down the organizational list. Changes were made to the Engineering Firm as their name changed from Chazen to Chazen/A Labella Company, Supervisor Wells also pulled out the Credit Card payments out of the routine services to be paid prior to approval of abstracts. The Board approved the Bargaining Unit Board Members as: Supervisor Wells and Councilman Curry. The Board approved the Interview Committee as: Councilman Mahoney and Councilman Rathbun.

Supervisor Wells made a motion to accept the Organizational list with all the changes above. Seconded by, Councilman Rathbun. Organizational list attached herein. Meeting schedule copied below.

Roll Call: Councilman Mahoney Aye
 Councilwoman Eldridge Aye
 Councilman Curry Aye
 Councilman Rathbun Aye
 Supervisor Wells Aye

**TOWN OF INDIAN LAKE
 TOWN BOARD MEETINGS SCHEDULE FOR 2022**

All meetings will begin at 7:00 p.m. unless otherwise announced. All meetings are the second Monday of the Month, unless it falls on a Holiday, in which it would be held on that Tuesday.

JANUARY 10 th	LOCATION	TOWN HALL
FEBRUARY 14 th	LOCATION	TOWN HALL
MARCH 14 th	LOCATION	TOWN HALL
APRIL 11 th	LOCATION	TOWN HALL
MAY 9 th	LOCATION	TOWN HALL
JUNE 13 th	LOCATION	TOWN HALL
JULY 11 th	LOCATION	TOWN HALL
AUGUST 8 th	LOCATION	BLUE MT. LAKE FIRE HALL
SEPTEMBER 12 th	LOCATION	TOWN HALL
OCTOBER 11 th (Tuesday)	LOCATION	TOWN HALL
NOVEMBER 14 th	LOCATION	TOWN HALL
DECEMBER 12 th	LOCATION	TOWN HALL

TOWN CLERKS OFFICE HOURS WILL BE AS FOLLOWS:
MONDAY – FRIDAY 9:00 A.M. – 12:00 P.M. / 12:30 P.M. – 4:00 P.M.
 Meeting Packets/Agendas are available on line at: townofindianlake.digitaltowpath.org and also on the Towns Web page: indianlakeadk.com

Supervisor Wells made a motion to adjourn the meeting at 5:06 p.m. Seconded by Councilman Mahoney. All in favor. Meeting adjourned.

Respectfully Submitted by: Julie A. Clawson/Town Clerk

**ORGANIZATIONAL MEETING
JANUARY 3, 2022**

ATTORNEY FOR THE TOWN: MILLER, MANNIX, HAFNER (LEAH EVERHART)

**AUTHORIZED SIGNATURE ON TOWN DOCUMENTS: BRIAN WELLS
CONFLICT OF INTEREST POLICY: ON FILE IN TOWN CLERKS OFFICE
DEC LICENSE AGENT: JULIE CLAWSON
DEPUTY CLERK: CLAUDIA CUNNIFF
DEPUTY REGISTRAR: CLAUDIA CUNNIFF
DEPUTY SUPERVISOR: SALLY STANTON
DOG CONTROL OFFICER: TIMOTHY CLAWSON
EMPLOYEE HANDBOOK: HANDBOOK ON FILE IN TOWN CLERKS OFFICE
ENGINEERING FIRM: HAZEN COMPANY, A LABELLA COMPANY
EQUIPMENT MANAGEMENT POLICY- ON FILE IN TOWN CLERKS OFFICE
ETHICS CODE: POLICY ON FILE IN TOWN CLERKS OFFICE
GAS MILEAGE: Federal Amount Allowed
HEALTH CONTROL OFFICER: DR. DONNELLY
INVESTMENT OF TOWN MONIES: INVESTMENT POLICY ON FILE IN TOWN CLERKS OFFICE
OFFICIAL NEWSPAPER: HAMILTON COUNTY EXPRESS
PROCUREMENT POLICY: POLICY ON FILE IN TOWN CLERKS OFFICE
RECORDS MANAGEMENT OFFICER: JULIE CLAWSON
REGISTRAR OF VITALS: JULIE CLAWSON
TAX COLLECTOR: JULIE CLAWSON
TOWN HISTORIAN: WAYNE BLANCHARD**

ROUTINE SERVICES TO BE PAID PRIOR TO APPROVAL OF THE ABSTRACTS: NATIONAL GRID, NEW YORK STATE GAS & ELECTRIC UPS, USPS, FED -X, POSTAGE METER & FREIGHT GARBAGE & RECYCLABLES CONTRACTUAL PAYMENTS NYS PERMITS, TELEPHONE BILLINGS, CONTRACTS.

TOWN BOARD REGULAR MONTHLY MEETINGS: 2ND MONDAY OF THE MONTH unless it falls on a holiday, then it will be held on the Tuesday immediately following the holiday.

**WORKPLACE VIOLENCE/SEXUAL HARASSMENT POLICY: POLICY ON FILE IN TOWN CLERKS OFFICE
WORKPLACE VIOLENCE COORDINATOR: JULIE CLAWSON**

APPOINTMENTS AND RE-APPOINTMENTS:

**BOARD OF ASSESSMENTS – None needed
LIBRARY- 5yr term – none needed
INTERVIEW COMMITTEE: Jake Mahoney/John Rathbun
BARGAINING UNIT/POLICY- Supervisor Wells/Sean Curry
PLANNING BOARD: 7yr term – None needed
ZONING: 5yr term – None needed
WEED DISTRICT BOARD –**